Panduan Microsoft Teams
Mengatur Pertemuan

Oleh : PUSDATIN

https://primagraha.ac.id/

http://siakupg.primagraha.ac.id/

Office 365

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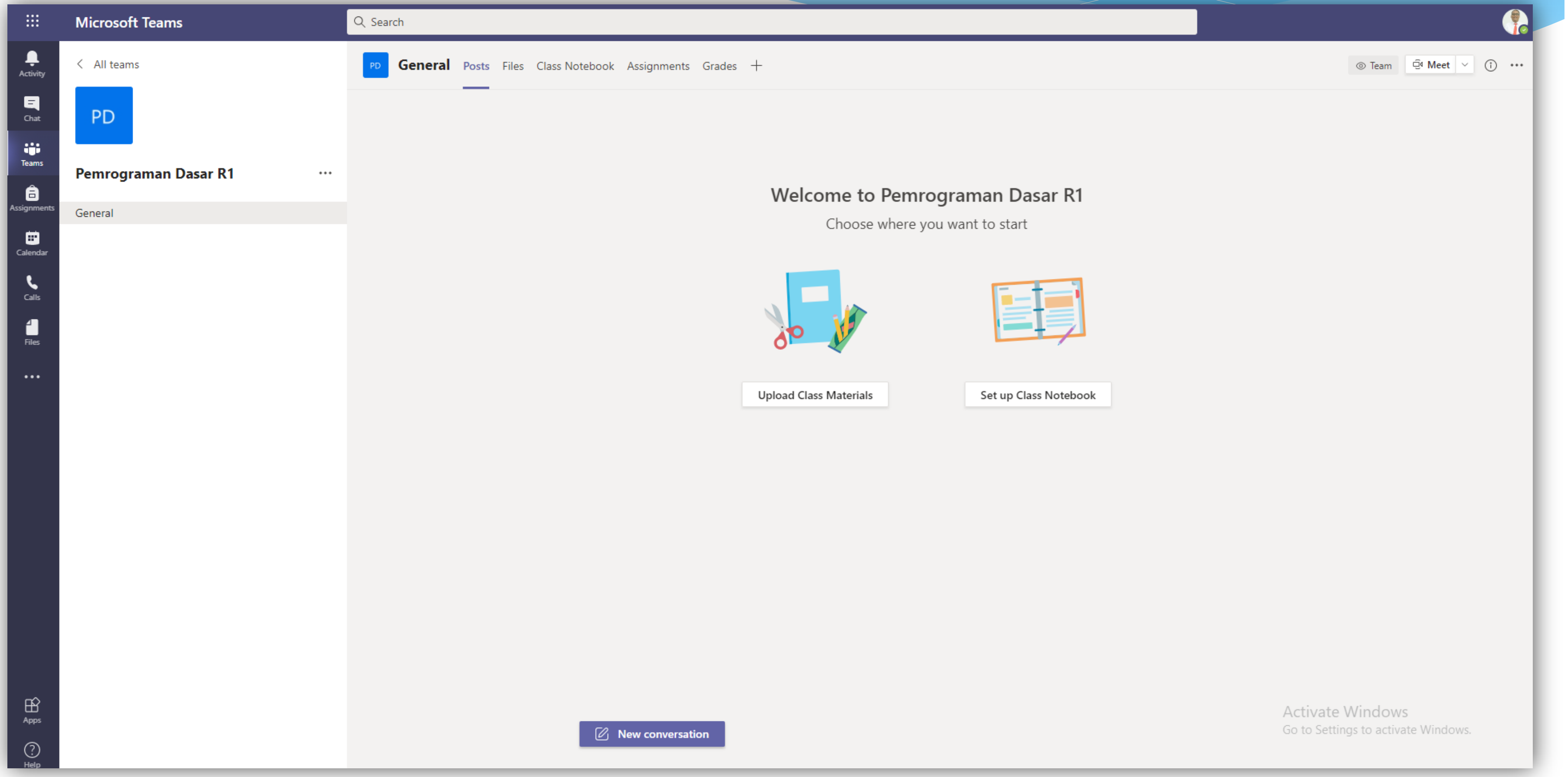
E-Learning

Dashboard Kelas


Microsoft Teams
Search
Activity
Chat
Teams
Assignments
Calendar
Calls
Files
Apps
Help
All teams
PD
Pemrograman Dasar R1
General
General
Posts
Files
Class Notebook
Assignments
Grades
Team
Meet
Upload Class Materials
Set up Class Notebook
New conversation

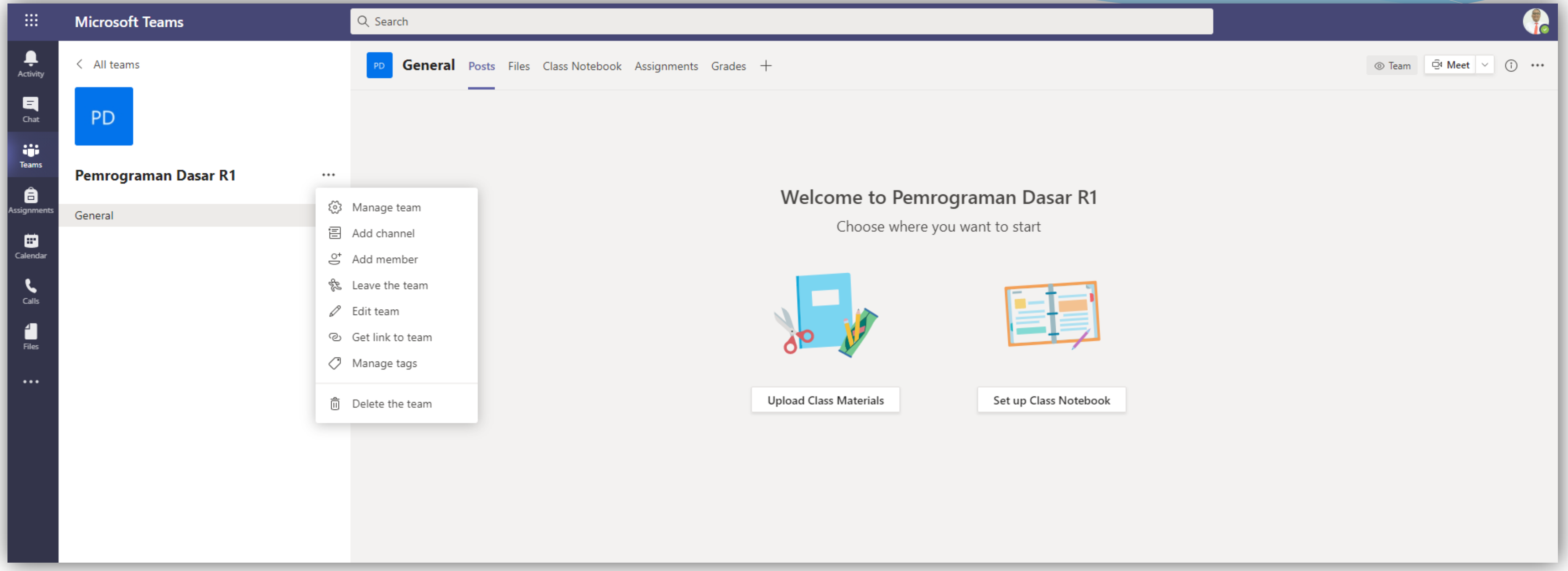
Welcome to Pemrograman Dasar R1

Choose where you want to start

Activate Windows
Go to Settings to activate Windows.

Untuk mengatur pertemuan pada Microsoft Teams klik …

Add Channel / Buat Pertemuan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Pemrograman Dasar R1
General
Manage team
Add channel
Add member
Leave the team
Edit team
Get link to team
Manage tags
Delete the team
General
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Files
Class Notebook
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Grades
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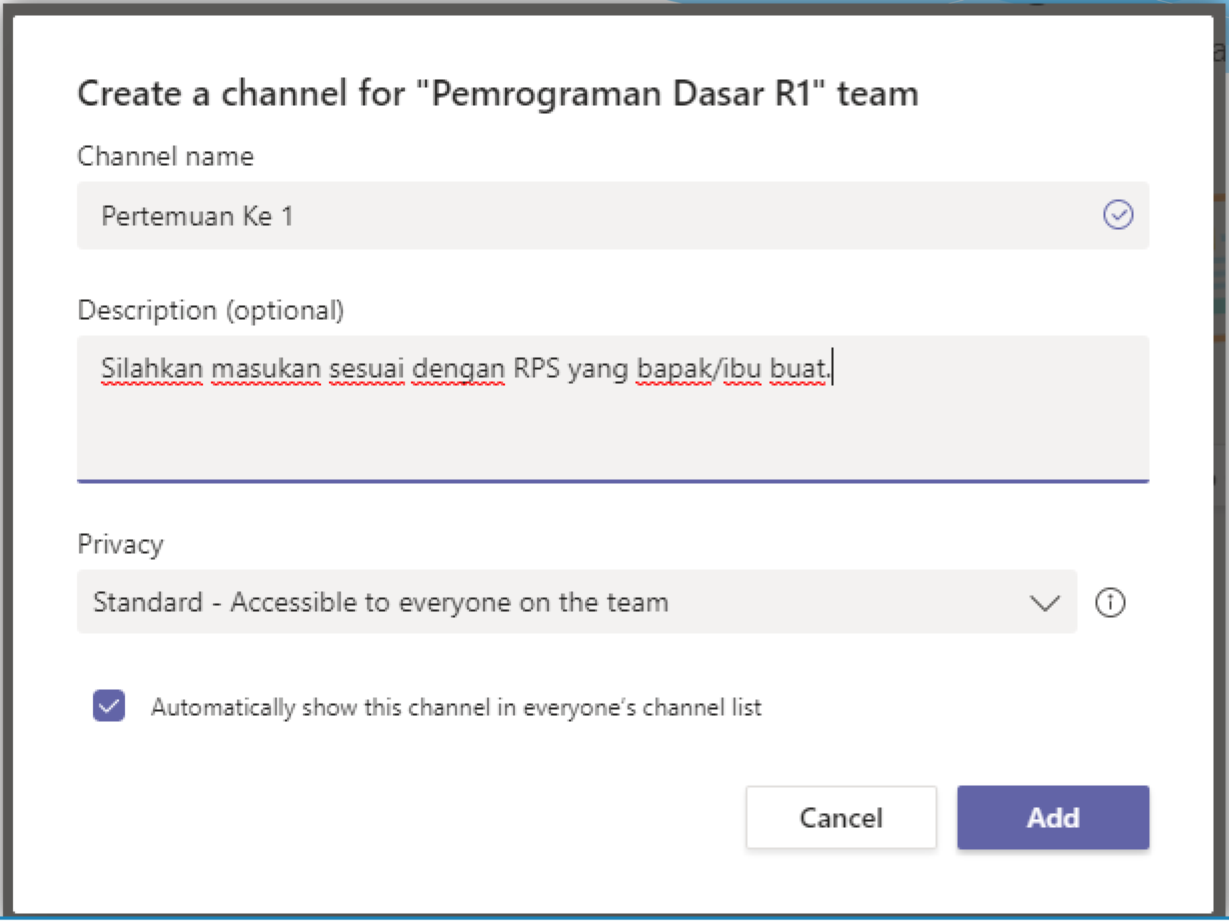
Welcome to Pemrograman Dasar R1

Choose where you want to start

Klik **Add Channel.**

Add Channel / Buat Pertemuan



Create a channel for "Pemrograman Dasar R1" team

Channel name: Pertemuan Ke 1

Description (optional): Silahkan masukan sesuai dengan RPS yang bapak/ibu buat.

Privacy: Standard - Accessible to everyone on the team

☑ Automatically show this channel in everyone's channel list

1. Silahkan isi form create a channel.
2. Klik tombol **Add** untuk menyimpan pertemuan.

Daftar Pertemuan

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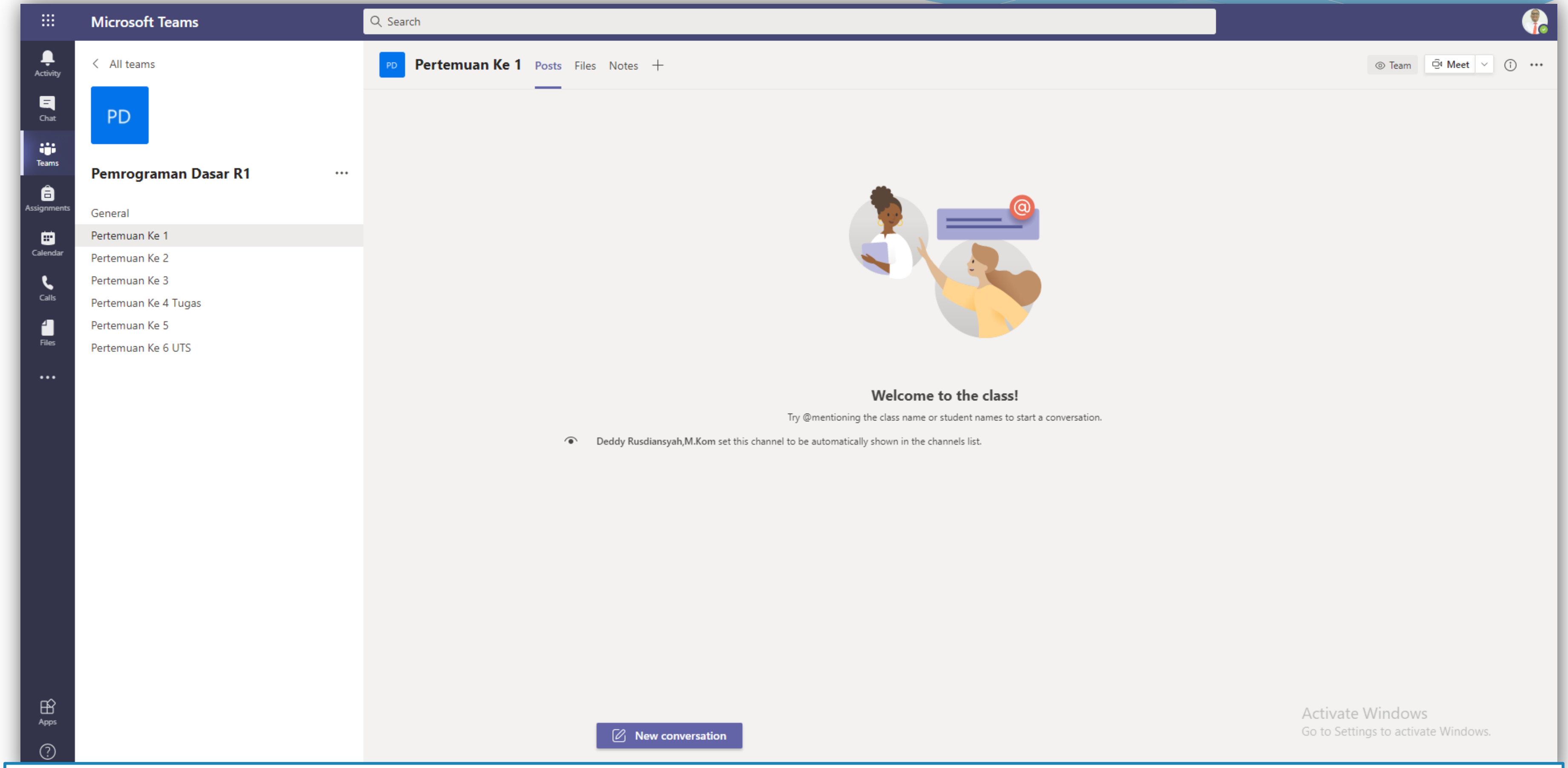
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Pemrograman Dasar R1
General
Pertemuan Ke 1
Pertemuan Ke 2
Pertemuan Ke 3
Pertemuan Ke 4 Tugas
Pertemuan Ke 5
Pertemuan Ke 6 UTS
PD
Pertemuan Ke 1
Posts
Files
Notes
Team
Meet
New conversation
Activate Windows
Go to Settings to activate Windows.

Welcome to the class!

Try @mentioning the class name or student names to start a conversation.

Deddy Rusdiansyah,M.Kom set this channel to be automatically shown in the channels list.

Daftar Pertemuan berdasarkan RPS yang bapak / ibu buat.